



# **VIRGIN ISLANDS HOUSING FINANCE AUTHORITY**

3202 Demarara Plaza · Suite 200  
St. Thomas · U. S. Virgin Islands · 00802-6447  
Telephone (340) 777-4432 · Fax (340) 775-7913  
[www.vihfa.gov](http://www.vihfa.gov)

## **INVITATION FOR BIDS**

for

### **HURRICANE REPAIRS for CHARLOTTE APARTMENTS PHASE I ADDENDUM I**

**IFB 006-2023-STT**

Issue date:

**May 30, 2023**

Submittal deadline:

**June 7, 2023**

Contact person:

**Afisha Hillocks**

**Procurement/Contract Officer**

**[ahillocks@vihfa.gov](mailto:ahillocks@vihfa.gov)**

**(340) 772-4432 ext. 3233**

**[www.vihfa.gov/procurement/solicitation](http://www.vihfa.gov/procurement/solicitation)**



*Unlocking the Door to Affordable Housing*

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“CONFIDENTIAL BID SUBMISSION”

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**VIRGIN ISLANDS HOUSING FINANCE AUTHORITY**  
**IFB 006-2023-STT**  
**INVITATION FOR BIDS**  
**HURRICANE REPAIRS for CHARLOTTE APARTMENTS**  
**PHASE I**  
**ADDENDUM I**

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**This addendum is issued to modify the previously issued IFB document and/or given for informational purposes and is hereby made a part of the IFB document. The Respondent must acknowledge the receipt of any and all addenda by completing IFB Cover Letter, Enclosure Document A. The following sections are hereby amended/added:**

### **3.0 TERM**

The VIHFA will contract for a period of **One Hundred Thirty (130) calendar days from the Notice to Proceed**. The VIHFA reserves the right to modify and/or terminate the contract if the selected Respondent fails to perform in a manner consistent with the terms of the contract. In addition, the VIHFA reserves the right to modify and/or terminate the contract if funding becomes unavailable.

The VIHFA shall also extend the completion date if there are delays caused by acts of God, unavoidable circumstances, or the negligence of the VIHFA or its agents or employees other than the Respondent. The extension shall equal the length of the delay by any of the above factors. However, there shall be no extensions to the completion date without the prior written consent from the VIHFA. Respondent must submit the request for an extension of the completion date within three (3) calendar days of the event that caused the delay.

### **12.0 INVITATION FOR BID SCHEDULE**

The following deadlines are associated with this IFB:

<b>IFB SCHEDULE</b>	<b>DATE</b>	<b>TIME</b>
IFB Issue date	May 3, 2023	
Pre-Bid Conference	May 9, 2023	10:00 AM
Site Tour	May 9, 2023	12:00 PM
Final date to submit written questions	May 16, 2023	
<b>IFB Submittal Deadline</b>	<b>June 7, 2023</b>	2:00 PM
<b>IFB Bid Opening</b>	<b>June 7, 2023</b>	<b>3:00 PM</b>

The VIHFA reserves the right to change the IFB Schedule by issuing an Addendum at any time.

## **15.0 DELIVERY OF BID PACKAGE**

All responses to this IFB are to be submitted no later than **2:00 p.m.** AST on **June 7, 2023**.

**Bid Packages must be submitted via email: [procurement@vihfa.gov](mailto:procurement@vihfa.gov)**

The email subject line must be clearly marked “**CHARLOTTE APARTMENTS**”. The VIHFA will not consider fax submission of a bid or email submissions received after the deadline and submissions submitted to the wrong email address.

Failure to clearly mark each bid package with this information may cause the VIHFA to inadvertently open the bid package before official closing date and time. The VIHFA will log all received bid packages with the date and time of receipt. Bids received after the deadline will be considered **LATE** and will **not** be opened or considered.

## **16.0 VIRTUAL BID OPENING**

The VIHFA will conduct a virtual Bid Opening at **3:00 p.m.** AST on **June 7, 2023**. Participants may join the meeting via Zoom at <https://us02web.zoom.us/j/88033464673>.

## **19.0 REQUIRED DOCUMENTS**

The successful Respondent shall be required to submit the following documents:

**A. Formation Documents** – The successful Respondent will be required to provide a copy of their Formation Documents within ten (10) business days of receiving a notice of selection.

- **Provide a copy of Formation Documents**

Corporations (Inc., Corp, Co., Corporation)

- Copy of Trade Name Certificate (if applicable)
- Copy of Articles of Incorporation & By Laws
- Copy of Certificate of Resolution
- Copy of Certificate of Good Standing

Limited Liability Company (LLC)

- Copy of Trade Name Certificate (if applicable)
- Copy of Articles of Organization
- Copy of Operating Agreement (if applicable)
- Copy of Certificate of Good Standing

General Partnerships

- Copy of Trade Name Certificate (if applicable)
- Copy of Partnership Agreement (if applicable)
- Copy of current Certificate of Good Standing

Limited Partnerships (LP, LLP, LLLP)

- Copy of Trade Name Certificate (if applicable)

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- Certificate of Limited Partnership or Statement of Qualification
- Copy of Certificate of Good Standing for LLP and LLLP

Sole Proprietorship

- Copy of Trade Name Certificate (if applicable)

**B. Employer Identification Number (EIN)** - The successful Respondent will be required to provide an official copy of their EIN within ten (10) business days of receiving a notice of selection.

**C. General Liability Insurance** – The successful Respondent will be required to obtain, maintain and provide proof that it has in place General Liability Insurance in an amount no less than **One Million (\$1,000,000.00) Dollars** within ten (10) business days of receiving a notice of selection. The Insurance policy shall name the VIHFA as Certificate Holder and an “Additional Insured”:

Virgin Islands Housing Finance Authority  
100 Lagoon Complex, Suite 4  
St. Croix, U. S. Virgin Islands 00840

**D. Workers' Compensation Insurance/Certificate of Government Insurance Coverage** – The successful Respondent will be required to obtain and have in place Workers' Compensation Insurance coverage within ten (10) business days of receiving a notice of selection.

**E. CAGE Code** – Each respondent must submit a valid DUN's number that is actively registered on SAM.GOV <https://www.sam.gov/SAM/pages/public/index.jsf>.

Failure to provide the required documents within the stated time period may result in the bid being deemed non-responsive and immediately disqualified with no further consideration for potential award of the contract.

**ENCLOSURE DOCUMENT F**  
**VIRGIN ISLANDS HOUSING FINANCE AUTHORITY**  
***BASE BID SHEET (REVISED)***

The undersigned Respondent proposes to furnish all labor, tools, materials, equipment, miscellaneous supplies and incur any other costs as may be required to perform the scope of work, subject to all the conditions as set forth in the project specifications.

Item #	Task	Type of service to be Provided by Contractor	Respondent's Proposed Unit Cost per Task	
	<b>Charlotte Apartment Building #1</b>	<b>Exterior</b>	<b>Labor Cost</b>	<b>Material Cost</b>
1	Plywood Partitions 44in X 86in	Remove & replace		
2	22ft x 4in. Diameter PVC Downspout	Remove & replace		
3	80ft.x1ft.x2in. Wooden Fascia Board	Remove & replace		
4	22ft x 4in. x 4in. Aluminum Downspout	Remove & replace		
4a	4,800 Sq. Ft Exterior Façade	Pressure Washing		
5	4,800 Sq. Ft Exterior Façade	Prep & Paint		
6	Concrete Cistern (26ft -10in L x10ft W x 9ft H)	Clean, Prep & Refill		
	<b>Charlotte Apartment Building 1</b>	<b>Interior (Bldg. 1-1)</b>		
1	(2) Wood entry Doors (80in.x 36in.x1.75in)	Remove & replace		
1a	Interior painting 1464 sq. ft	Prep & Paint		
		<b>Interior (Bldg. 1-2)</b>		
1	(2) Wood entry Doors (80in.x 36in.x1.75in)	Remove & replace		
1a	Interior painting 1464 sq. ft	Prep & Paint		
2	578 Sq. Ft. of Vinyl planks	Remove & replace		
3	Kitchen Cabinet (70in L x 36in W x 24in T)	Remove & replace		
4	46 Sq. Ft. Of Vinyl base board (136 ft. x 4in.)	Remove & replace		
		<b>Interior (Bldg. 1-4)</b>		
1	578 Sq. Ft. of Vinyl planks	Remove & replace		

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<b>1a</b>	<b>Interior painting 1464 sq. ft</b>	<b>Prep &amp; Paint</b>		
<b>2</b>	46 Sq. Ft. Of Vinyl base board (136 ft. x 4in.)	Remove & replace		
<b>3</b>	Kitchen Cabinet (66in L x 36in W x 24in T)	Remove & replace		
<b>4</b>	(2) Wood entry Doors (80in.x 36in.x1.75in)	Remove & replace		
		<b>TOTAL Building 1 Repair Cost</b>		
		<b>Building 1 Infrastructure</b>		
<b>1</b>	(4) Six– Gallon Water Heather installed	Add		
<b>2</b>	(4) Replace existing Steel Tubs w/ Stand-up showers	Removing and replace		
<b>3</b>	Hot water & cold-water lines (where applicable) to bathroom & Kitchen areas	Add		
<b>4</b>	(4)-Construct 24"x24" access hatch door for plumbing access to bathroom	Add		
<b>5</b>	(1) Exterior Wall Pak lights	Remove & replace/and or Add New		
<b>6</b>	New drain lines from shower stalls	Add		
<b>7</b>	Electrical Outlets and Switches	Remove and replace		
<b>8</b>	Encase exterior water lines plastic chase	Add		
<b>8a</b>	<b>80ft x 6in. Aluminum Guttering (White)</b>	<b>Remove &amp; replace</b>		
		<b>TOTAL Building 1 Infrastructure Cost</b>		

Item #	Task	Type of service to be Provided by Contractor	Respondent's Proposed Unit Cost per Task	
	<b>Charlotte Apartment Building #2</b>	<b>Exterior</b>	<b>Labor Cost</b>	<b>Material Cost</b>
<b>1</b>	Plywood Partitions 86in L x 44in W	Remove & replace		
<b>2</b>	(2)-10ft L x 4in. W x 4in. D Aluminum Downspout	Remove & replace		
<b>3</b>	4.45 CY of native soil, 20 ft. L x 3 ft. W x 2 ft. D	Replace		
<b>4</b>	178 CY of native soil, 40 ft. L x 24 ft. W x 5 ft. D	Replace		

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<b>4a</b>	4,800 Sq. Ft Exterior Façade	Pressure Washing		
<b>5</b>	4,800 <b>4a</b> Sq. Ft Exterior Façade	Prep & Paint		
<b>6</b>	Concrete Cistern (26ft -10in L x10ft W x 9ft H)	Clean, Prep & Refill		
<b>7</b>	48 ft L x 1ft H x 2 in T Wood Fascia Board	Remove & replace		
		<b>Interior (Bldg. 2-1)</b>		
<b>1</b>	(2) Wood entry Doors (80in.x 36in.x1.75in)	Remove & replace		
<b>1a</b>	Interior painting 1464 sq. ft	Prep & Paint		
<b>2</b>	578 Sq. Ft. of Vinyl planks Flooring	Remove & replace		
<b>3</b>	46 Sq. Ft. Of Vinyl base board (136 ft. x 4in.)	Remove & replace		
		<b>Interior (Bldg. 2-2)</b>		
<b>1</b>	(2) Wood entry Doors (80in.x 36in.x1.75in)	Remove & replace		
<b>1a</b>	Interior painting 1464 sq. ft	Prep & Paint		
<b>2</b>	578 Sq. Ft. of Vinyl planks Flooring	Remove & replace		
<b>3</b>	(2) Aluminum Jalousie Louver window 36in. W x 58in. H	Remove & replace		
<b>4</b>	46 Sq. ft. of Vinyl Base Board 136 ft L x 4in W	Remove & replace		
		<b>Interior (Bldg. 2-3)</b>		
<b>1</b>	(2) Aluminum Jalousie Louver window 36in. W x 58in. H	Remove & replace		
<b>1a</b>	Interior painting 1464 sq. ft	Prep & Paint		
<b>2</b>	578 Sq. Ft. of Vinyl planks Flooring	Remove & replace		
<b>3</b>	(2) Wood entry Doors (80in.x 36in.x1.75in)	Remove & replace		
<b>4</b>	46 Sq. ft. of Vinyl Base Board 136 ft L x 4in W	Remove & replace		
		<b>Interior (Bldg. 2-4)</b>		
<b>1</b>	(1) Wood entry Doors (80in.x 36in.x1.75in)	Remove & replace		
<b>1a</b>	Interior painting 1464 sq. ft	Prep & Paint		
<b>2</b>	(1) Aluminum Jalousie Louver window 36in. W x 58in. H	Remove & replace		



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		<b>TOTAL Building 2 Repair Cost</b>		
		<b>Building 2 Infrastructure</b>		
<b>1</b>	(4) Six– Gallon Water Heather installed	Add		
<b>2</b>	(4) Replace existing Steel Tubs w/ Stand-up showers	Remove & replace		
<b>3</b>	Hot water & cold-water lines (where applicable) to bathroom & Kitchen areas	Add		
<b>4</b>	(4)-Construct 24"x24" access hatch door for plumbing access to bathroom	Add		
<b>5</b>	(4) Exterior Wall Pak lights	Remove & replace/and or Add New		
<b>6</b>	New drain lines from shower stalls	Add		
<b>7</b>	Electrical Outlets and Switches	Remove & replace		
<b>8</b>	Encase exterior water lines plastic chase	Add		
<b>8a</b>	80ft x 6in. Aluminum Guttering (White)	Remove & replace		
		<b>TOTAL Building 2 Infrastructure Cost</b>		

Item #	Task	Type of service to be Provided by Contractor	Respondent's Proposed Unit Cost per Task	
	<b>Charlotte Apartment Building #3</b>	<b>Exterior</b>	<b>Labor Cost</b>	<b>Material Cost</b>
<b>1</b>	Plywood Partitions 86in L x 44in W	Remove & replace		
<b>2</b>	(1)-10ft L x 4in. W x 4in. D Aluminum Downspout	Remove & replace		
<b>3</b>	125 CY of native soil, 225 ft. L x 3 ft. W x 5 ft. D	Replace		
<b>4</b>	Apply caulk/sealant to 5 each rafter/girder 24 ft L x 3 in. W x 10 in. T	Add		
<b>4a</b>	4,800 Sq. Ft Exterior Façade	Pressure Washing		
<b>5</b>	4,800 Sq. Ft Exterior Façade	Prep & Paint		
<b>6</b>	Concrete Cistern (26ft -10in L x10ft W x 9ft H)	Clean, Prep & Refill		

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7	80 ft L x 1ft H x 2 in T Wood Fascia Board	Remove & replace		
		<b>Interior (Bldg. 3-1)</b>		
1	(2) Wood entry Doors (80in.x 36in.x1.75in)	Remove & replace		
1a	Interior painting 1464 sq. ft	Prep & Paint		
2	(2) Wood interior Doors (80in.x 32in.x1.5in)	Remove & replace		
3	(1) Wood interior Doors (80in.x 24in.x1.5in)	Remove & replace		
4	(1) Aluminum Storm Doors (80in. L x 36 in. W x 0.5 in T	Remove & replace		
5	578 Sq. Ft. of Vinyl planks Flooring	Remove & replace		
6	(2) Upper Kitchen Cabinets (24in. L x 28in. W x 13in D)	Remove & replace		
7	(1) Lower Kitchen Cabinets (71in. L x 36in. W x 24in D)	Remove & replace		
8	80 Sq. Ft. of interior paint	Prep & paint		
9	220 Sq. Ft. interior ceiling paint	Prep & paint		
10	220 Sq. Ft. of Popcorn texture interior ceiling	Prep & paint		
11	(2) light fixtures with ceiling fan	Remove & replace		
		<b>Interior (Bldg. 3-2)</b>	<b>Labor Cost</b>	<b>Material Cost</b>
1	(1) Wood interior Doors 80 in. L x 24 in. W x 1.5in. T	Remove & replace		
1a	Interior painting 1464 sq. ft	Prep & Paint		
2	(4) Aluminum Jalousie Louver window 36in. W x 58in. H	Remove & replace		
3	(1) Aluminum Jalousie Louver window 20in. W x 58in. H	Remove & replace		
4	46 Sq. ft. of Vinyl Base Board 136 ft L x 4in W	Remove & replace		
5	(1) Aluminum Jalousie Louver window 22in. W x 58in. H	Remove & replace		
6	(2) Wood exterior Doors 80 in. L x 36 in. W x 1.75in. T	Remove & replace		
7	Prep 35 Sq. ft. of Popcorn texture interior ceiling	Remove & replace		
8	Paint 240 Sq. ft. of interior Ceiling	Prep and Paint		

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9	578 Sq. Ft. of Vinyl planks Flooring	Remove & replace		
10	46 Sq. Ft. Of Vinyl base board (136 ft. x 4in.)	Remove & replace		
		<b>Interior (Bldg. 3-3)</b>		
1	46 Sq. Ft. Of Vinyl base board (136 ft. x 4in.)	Remove & replace		
1a	Interior painting 1464 sq. ft	Prep & Paint		
2	578 Sq. Ft. of Vinyl planks Flooring	Remove & replace		
3	(1) Wood exterior Doors 80 in. L x 36 in. W x 1.75in. T	Remove & replace		
		<b>Interior (Bldg. 3-4)</b>		
1	46 Sq. Ft. Of Vinyl base board (136 ft. x 4in.)	Remove & replace		
1a	Interior painting 1464 sq. ft	Prep & Paint		
2	578 Sq. Ft. of Vinyl planks Flooring	Remove & replace		
3	(2) Wood exterior Doors 80 in. L x 36 in. W x 1.75in. T	Remove & replace		
		<b>TOTAL Building 3 Repair Cost</b>		
		<b>Building 3 Infrastructure</b>		
1	(4) Six– Gallon Water Heater installed	Add		
2	(4) Replace existing Steel Tubs w/ Stand-up showers	Remove & replace		
3	Hot water & cold-water lines (where applicable) to bathroom & Kitchen areas	Add		
4	(4)-Construct 24"x24" access hatch door for plumbing access to bathroom	Add		
5	(4) Exterior Wall Pak lights	Remove & replace/and or Add New		
6	New drain lines from shower stalls	Add		
7	Electrical Outlets and Switches	Remove & replace		
8	Encase exterior water lines plastic chase	Add		
8a	80ft x 6in. Aluminum Guttering (White)	Remove & replace		
		<b>TOTAL Building 3 Infrastructure Cost</b>		

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Item #	Task	Type of service to be Provided by Contractor	Respondent's Proposed Unit Cost per Task	
<b>Charlotte Apartment Building #4</b>		<b>Exterior</b>	<b>Labor Cost</b>	<b>Material Cost</b>
<b>1</b>	(2) Plywood Partitions 86in L x 44in W	Remove & replace		
<b>2</b>	Apply caulk/sealant to 24 each rafter/girder (16 ft. L x 10 in. H x 3 in. T)	Add		
<b>3</b>	(1)-40ft L x 4in. W x 4in. D Aluminum Downspout	Remove & replace		
<b>4</b>	1.8 CY of native soil, 12 ft. L x 2 ft. W x 2 ft. D	Replace		
<b>5</b>	4,800 Sq. Ft Exterior Façade	Prep & Paint		
<b>6</b>	Concrete Cistern (26ft -10in L x10ft W x 9ft H)	Clean, Prep & Refill		
		<b>Interior (Bldg. 4-1)</b>		
<b>1</b>	(2) Wood entry Doors (80in.x 36in.x1.75in)	Remove & replace		
<b>1a</b>	Interior painting 1464 sq. ft	Prep & Paint		
<b>2</b>	(6) Aluminum, jalousie louver window, 36 in w x 58 in H	Remove & replace		
<b>3</b>	(1) Aluminum Jalousie Louver window 24in. W x 20 in. H	Remove & replace		
<b>4</b>	(2) Aluminum Jalousie Louver window 36in. W x 32in. H	Remove & replace		
<b>5</b>	(2) Aluminum Jalousie Louver window 24in. W x 58in. H	Remove & replace		
<b>6</b>	578 Sq. Ft. of Vinyl planks Flooring	Remove & replace		
<b>7</b>	(4) Ceiling fans 48in W	Remove & replace		
<b>8</b>	(1) Kitchen Cabinet (64in. L x 36in. W x 26in D)	Remove & replace		
<b>9</b>	88 Sq. Ft. of Popcorn texture	Prep & paint		
<b>10</b>	88 Sq. Ft. interior ceiling paint	Prep & paint		
		<b>Interior (Bldg. 4-2)</b>		

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<b>1</b>	(2) Wood exterior Doors 80 in. L x 36 in. W x 1.75in. T	Remove & replace		
<b>1a</b>	Interior painting 1464 sq. ft	Prep & Paint		
<b>2</b>	578 Sq. Ft. of Vinyl planks Flooring	Remove & replace		
<b>3</b>	46 Sq. Ft. Of Vinyl base board (136 ft. x 4in.)	Remove & replace		
		<b>Interior (Bldg. 4-3)</b>		
<b>1</b>	(2) Wood exterior Doors 80 in. L x 36 in. W x 1.75in. T	Remove & replace		
<b>1a</b>	Interior painting 1464 sq. ft	Prep & Paint		
<b>2</b>	578 Sq. Ft. of Vinyl planks Flooring	Remove & replace		
<b>3</b>	46 Sq. Ft. Of Vinyl base board (136 ft. x 4in.)	Remove & replace		
<b>4</b>	(1) Aluminum Jalousie Louver window 24in. W x 20 in. H	Remove & replace		
<b>5</b>	(2) Window screens 36in. W x 58 in. H	Remove & replace		
<b>6</b>	(1) Wood interior Door 80 in. L x 24 in. W x 1.5in. T	Remove & replace		
<b>7</b>	(1) Aluminum Jalousie Louver window 36 in. W x 40 in. H	Remove & replace		
<b>8</b>	(1) Window screen 36in. W x 40 in. H	Remove & replace		
		<b>Interior (Bldg. 4-4)</b>		
<b>1</b>	(2) Wood exterior Doors 80 in. L x 36 in. W x 1.75in. T	Remove & replace		
<b>1a</b>	Interior painting 1464 sq. ft	Prep & Paint		
<b>2</b>	578 Sq. Ft. of Vinyl planks Flooring	Remove & replace		
<b>3</b>	46 Sq. Ft. Of Vinyl base board (136 ft. x 4in.)	Remove & replace		
		<b>Interior (Bldg. 4-5)</b>		
<b>1</b>	(1) Wood exterior Doors 80 in. L x 36 in. W x 1.75in. T	Remove & replace		
<b>1a</b>	Interior painting 1000 sq. ft	Prep & Paint		
<b>2</b>	Prepare and apply 190 Sq. ft. of Popcorn texture for interior ceiling	Prep		
<b>3</b>	190 Sq. ft of interior ceiling paint	Paint		
<b>4</b>	300 Sq. Ft. of Vinyl planks Flooring	Remove & replace		
<b>5</b>	27 Sq. Ft. Of Vinyl base board (80 ft. x 4in.)	Remove & replace		
<b>6</b>	(1) Kitchen Cabinet (64in. L x 36in. W x 26in D)	Remove & replace		

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		<b>TOTAL Building 4 Repair Cost</b>		
		<b>Building 4 Infrastructure</b>		
<b>1</b>	(4) Six– Gallon Water Heater installed	Add		
<b>2</b>	(4) Replace existing Steel Tubs w/ Stand-up showers	Remove & replace		
<b>3</b>	Hot water & cold-water lines (where applicable) to bathroom & Kitchen areas	Add		
<b>4</b>	(4)-Construct 24"x24" access hatch door for plumbing access to bathroom	Add		
<b>5</b>	New drain lines from shower stalls	Add		
<b>6</b>	Electrical Outlets and Switches	Remove & replace		
<b>7</b>	Encase exterior water lines plastic chase	Add		
<b>8a</b>	80ft x 6in. Aluminum Guttering (White)	Remove & replace		
		<b>TOTAL Building 4 Infrastructure Cost</b>		

Item #	Task	Type of service to be Provided by Contractor	Respondent's Proposed Unit Cost per Task	
	<b>Charlotte Apartment Building #6</b>	<b>Exterior</b>	<b>Labor Cost</b>	<b>Material Cost</b>
<b>1</b>	(1) Plywood Partition 86in L x 44in W	Remove & replace		
<b>2</b>	Apply caulk/sealant to 17 each rafter/girder (14 ft. L x 10 in. H x 3 in. T)	Add		
<b>3</b>	16 Sq. ft. of aluminum roof flashing (16 ft L x 1ft H)	Remove & replace		
<b>4</b>	4,800 Sq. Ft Exterior Façade	Prep & Paint		
<b>5</b>	Concrete Cistern (26ft -10in L x10ft W x 9ft H)	Clean, Prep & Refill		
		<b>Interior (Bldg. 6-1)</b>		
<b>1</b>	(2) Wood entry Doors (80in.x 36in.x1.75in)	Remove & replace		
<b>1a</b>	Interior painting 1464 sq. ft	Prep & Paint		
<b>2</b>	578 Sq. Ft. of Vinyl planks Flooring	Remove & replace		

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		<b>Interior (Bldg. 6-2)</b>		
<b>1</b>	578 Sq. Ft. of Vinyl planks Flooring	Remove & replace		
<b>1a</b>	Interior painting 1464 sq. ft	Prep & Paint		
<b>2</b>	(1) Wood entry Doors (80in.x 36in.x1.75in)	Remove & replace		
<b>3</b>	(1) Aluminum Jalousie Louver window 20in. W x 24in. H	Remove & replace		
<b>4</b>	56 Sq. Ft. of interior ceiling plaster	Prep		
<b>5</b>	56 Sq. Ft. interior ceiling paint	Paint		
<b>6</b>	46 Sq. Ft. Of Vinyl base board (136 ft. x 4in.)	Remove & replace		
		<b>Interior (Bldg. 6-3)</b>		
<b>1</b>	(2) Wood entry Doors (80in.x 36in.x1.75in)	Remove & replace		
<b>1a</b>	Interior painting 1464 sq. ft	Prep & Paint		
<b>2</b>	(2) Wood interior Doors (80in. x 32 in x 1.75 in T)	Remove & replace		
<b>3</b>	578 Sq. Ft. of Vinyl planks Flooring	Remove & replace		
<b>4</b>	46 Sq. Ft. Of Vinyl base board (136 ft. x 4in.)	Remove & replace		
<b>5</b>	100 Sq. Ft. of interior ceiling plaster	Prep		
<b>6</b>	100 Sq. Ft. interior ceiling paint	Paint		
<b>7</b>	(1) Window screen 24in. W x 58 in. H	Remove & replace		
		<b>Interior (Bldg. 6-4)</b>		
<b>1</b>	(2) Wood entry Doors (80in.x 36in.x1.75in)	Remove & replace		
<b>1a</b>	Interior painting 1464 sq. ft	Prep & Paint		
<b>2</b>	578 Sq. Ft. of Vinyl planks Flooring	Remove & replace		
<b>3</b>	46 Sq. Ft. Of Vinyl base board (136 ft. x 4in.)	Remove & replace		
<b>4</b>	(1) Aluminum Jalousie Louver window 36 in. W x 58 in. H	Remove & replace		
		<b>TOTAL Building 6 Repair Cost</b>		
		<b>Building 6 Infrastructure</b>		
<b>1</b>	(4) Six– Gallon Water Heather installed	Add		

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<b>2</b>	(2) Replace existing Steel Tubs w/ Stand-up showers	Remove & replace		
<b>3</b>	Hot water & cold-water lines (were applicable) to bathroom & Kitchen areas	Add		
<b>4</b>	(4)-Construct 24"x24" access hatch door for plumbing access to bathroom	Add		
<b>5</b>	(4)--- Exterior Wall Pak lights	Remove & replace/and or Add New		
<b>6</b>	New drain lines from shower stalls	Add		
<b>7</b>	Electrical Outlets and Switches	Remove & replace		
<b>8</b>	Encase exterior water lines plastic chase	Add		
<b>8a</b>	80ft x 6in. Aluminum Guttering (White)	Remove & replace		
		<b>TOTAL Building 6 Infrastructure Cost</b>		
	<b>TOTAL REPAIR COST (ALL BUILDINGS)</b>			
	<b>TOTAL INFRASTRUCTURE COST</b>			
		<b>TOTAL BID</b>		

**PLEASE TYPE OR PRINT THEN SIGN AS INSTRUCTED BELOW**

\_\_\_\_\_  
**(TYPE OR PRINT) NAME OF COMPANY**

\_\_\_\_\_  
**(TYPE OR PRINT) NAME OF OWNER, PRESIDENT or CEO OF COMPANY BIDDING**

\_\_\_\_\_  
**(SIGNATURE) NAME OF OWNER, PRESIDENT or CEO OF COMPANY BIDDING**

\_\_\_\_\_  
**DATE**

Submission of a bid indicates acceptance by the Respondent of all the conditions contained in this IFB.



**The Virgin Islands Housing Finance Authority (“VIHFA”) is providing a response to a request by potential Respondents. Below are the responses as follows:**

1. I would like to request that the contract time should be increased to 120 days instead of 90 days. Some of the items in the bid package take a longer lead time to be procured. For example, the kitchen cabinets have to be constructed. **Yes, the contract term can be extended. Please see Section 3.0 above for updated information.**
2. Please provide a separate line item for pressure washing the exterior of the building, prior to prepping and painting. **The revised base bid sheet includes pressure washing.**
3. The guttering was not included in the line items. Please provide a line item for this issue. **An additional guttering removal and replacement line item was included on the revised base bid sheet.**
4. Will V.I.H.F.A. provide electricity or we have to use our generators? **The selected Respondent will be required to make allowance to provide electricity for the tools required for the repair work.**
5. During our walk-thru, [the construction Manager] said we would be replacing the existing floor finishes with new ceramic tile. However, the Base Bid Sheet shows Vinyl Planking as the new floor finishes. Can you clarify? **The new flooring throughout the apartments will be Vinyl Planking finishes.**
6. The scope of work shown on the Invitation for Bids states guttering and downspout repairs are to be made on the 5 buildings. There is no mention of guttering anywhere in the Base Bid Sheet. Are we expected to repair/replace any gutter? **Yes, the selected Respondent is required to remove and replace the gutters. This line item will be included on the revised Base Bid Sheet.**
7. Interior bifold doors are not mentioned in the Base Bid Sheet. Are any of the bifolds to be repaired or replaced? If the unit requires interior bifold door replacement it would be added. **This line item will be added based on a case-by-case basis.**
8. The Bid Sheet does not include any interior wall paint. Should it be added? **Yes, it will be added to the base bid sheet.**
9. To replace the cast iron drain lines in the bathrooms, we must have upper and lower apartments at the same time. Will the construction schedule sequence give access to both floors at once? **Yes, the first two units will be unoccupied, then we will focus on a building at a time when access for both floors will be available.**
10. Can the award of contracted buildings (Hurricane Repairs for Charlotte Apartments) be split up among several contractors instead of one contractor getting all the buildings? **No, due to the logistics of the site, only one contractor will be selected.**

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## **VIRGIN ISLANDS HOUSING FINANCE AUTHORITY**

100 Lagoon Complex · Suite 4  
St. Croix · U. S. Virgin Islands · 00840  
Telephone (340) 772-4432 · Fax (340) 772-4002  
[www.vihfa.gov](http://www.vihfa.gov)

Afisha Hillocks  
Procurement/Contract Officer  
[ahillocks@vihfa.gov](mailto:ahillocks@vihfa.gov)  
(340) 772-4432 ext.3233

 *Unlocking the Door to Affordable Housing*